

FINANCE & PERSONNEL COMMITTEE MEETING
MINUTES
February 25, 2015

A meeting of the Racine Public Library Board's Finance & Personnel Committee was held on Thursday, February 25, 2015 at 4:00 PM in the Pomeroy Room.

Committee members Melissa Kaprelian-Becker and Jerry Maller were present. Committee members Jane Barbian and Luisa Morales were excused. Library Board President Sandy Riekoff was present. Library Director Jessica MacPhail also attended. Business Manager Dan Schultz was excused.

Committee Chair Melissa Kaprelian-Becker called the meeting to order at 4:02 PM.

Consider evaluation forms for performance review of Library Director:

It was moved by Mr. Maller and seconded by Ms. Riekoff to accept the draft evaluation form as amended and recommend approval to the library board. Motion carried.

Review position descriptions for Library Director from other libraries

It was moved by Mr. Maller and seconded by Ms. Riekoff to accept the Kenosha Public Library Director position description as a guide and recommend approval to the library board. Motion carried.

A meeting was tentatively set for April 6, 2015 at 4:00 PM to conduct the director's performance evaluation, if the library board approves the new position description and evaluation form at the March 19, 2015 meeting.

Having no further business to conduct, the meeting adjourned at 4:35 PM.

Respectfully submitted,

Jessica MacPhail
Recording Secretary