

RACINE PUBLIC LIBRARY  
BOARD OF TRUSTEES' MEETING  
MINUTES  
March 17, 2016

A regular monthly meeting of the Racine Public Library Board of Trustees was held on March 17, 2016, at 4:30 PM at the Racine Public Library in the Emily Lee Room.

Board members Carole Johnson, Mollie Jones, Melissa Kaprelian-Becker, James O'Hagan, Dwayne Olsen, Ahmad Qawi, Sandra Riekoff and Michele Woods were present. Board member Chris Terry was excused. Board members Luisa Morales and Brian O'Connell were absent. Business Manager Dan Schultz and Library Director Jessica MacPhail were also present.

President Kaprelian-Becker called the meeting to order at 4:32 PM.

Keith Haas, General Manager, Racine Water and Wastewater Utilities, spoke about the land the library owns at Spring Street and Newman Road.

Discussion was held about the future of the library.

#### Committee Reports

1. It was moved by Ms. Johnson and seconded by Mr. O'Hagan that the minutes of the Finance and Personnel Committee meetings of February 17, 2016 and March 15, 2016, be discussed in closed session. Motion carried.
2. Ms. Riekoff gave an oral report of the Ad-Hoc Building and Grounds Committee, March 14, 2016.

#### New Business

1. It was moved by Ms. Johnson and seconded by Mr. Olsen approval of the Road Map to the Future: RPL 2020. Motion carried.
2. It was moved by Ms. Johnson and seconded by Ms. Riekoff approval of the Memorandum of Agreement between the Foundation and the Library regarding the donation from SCJ for the Mobile Library replacement. Motion carried.
3. It was moved by Mr. O'Hagan and seconded by Ms. Johnson approval of policies last amended in 2005-2008: Reference Services Policy, Group Visits Policy, and Printing from Electronic Sources Policy. Motion carried. The Safe Child Policy draft was sent back to the Director for further refinement.
4. It was moved by Mr. O'Hagan and seconded by Ms. Johnson approval payment of attorneys' fees from the Boernke Fund.

5. It was moved by Ms. Johnson and seconded by Ms. Riekoff approval of establishing a revenue stream of 4% (approximately \$14,000) per year from Library Materials Fund to increase funding for downloadable eBooks. Motion carried.
6. It was moved by Ms. Johnson and seconded by Mr. O'Hagan to move the closed session to the end of the meeting. Motion carried.
7. Information
  - a. Update on Mobile Library replacement
  - b. Update on parking lot
  - c. Update on land sale
  - d. Report from Library Foundation
  - e. Financial report information not available; to be presented next month
  - f. Report of vouchers and credit card purchases not available; to be presented next month
  - g. Library Director's report
  - h. Upcoming opportunities for trustees:
  - i. Wisconsin Association of Public Libraries, May 11-13, 2016, Best Western Premier Waterfront Hotel & Convention Center, Oshkosh
  - j. Wisconsin Public Library Association Conference, October 25-28, 2016, Potawatomi Casino & Hotel, Milwaukee

#### Old Business

None

#### Consent Agenda

1. It was moved by Ms. Johnson and seconded by Mr. O'Hagan that the following items be approved:
  - a. The minutes of the February 18, 2016 regular board meeting
  - b. Personnel Report
    - i. New Hire PT: Amber Breu
  - c. Dashboard report

Motion carried.

#### Items for the Next Agenda

- a. Financial reports for February, 2016
- b. Report from the Ad-Hoc Building and Grounds Committee
- c. Update on land
- d. Safe Child policy draft
- e. Progress on Road Map to 2020.

It was moved by Ms. Johnson and seconded by Ms. Riekoff that board convene in closed session to discuss the annual performance evaluation of the Library Director pursuant to Wisconsin Statute 19.85(1) (c) at 5:53 PM. Motion carried on a roll call vote.

It was moved by Ms. Johnson and seconded by Ms. Riekoff that the board reconvene in open session at 6:35 PM. Motion carried.

Next regularly scheduled board meeting date is April 21, 2016.

Having no further business to conduct, the meeting adjourned at 6:40 PM.

Respectfully submitted,

Jessica MacPhail  
Recording Secretary