

RACINE PUBLIC LIBRARY
BOARD OF TRUSTEES' MEETING
MINUTES
July 16, 2015

A regular monthly meeting of the Racine Public Library Board of Trustees was held on July 16, 2015, at 4:30 PM at the Racine Public Library in the Emily Lee Room.

Board members Melissa Kaprelian-Becker, Carole Johnson, Luisa Morales, Brian O'Connell, Dwayne Olsen, Sandra Riekoff and Michele Woods were present. Board member Chris Terry was excused. Business Manager Dan Schultz and Library Director Jessica MacPhail were also present. Tom Karkow, WRJN, was also present.

President Riekoff called the meeting to order at 4:30 PM.

Public Forum – none.

Election of New Officers

It was moved by Mr. Olsen and seconded by Ms. Johnson that the secretary cast a unanimous ballot for the slate of officers presented: President, Melissa Kaprelian-Becker; Vice President, Sandra Riekoff; Secretary, Carole Johnson. Motion carried.

Ms. Kaprelian-Becker took over as President and chaired the meeting.

Committee Reports – Ad-Hoc Building and Grounds Committee

1. It was moved by Ms. Riekoff and seconded by Ms. Johnson to accept the minutes of the July 9, 2015 Ad-Hoc Building and Grounds Committee. A revised report will be submitted by Library Planning Associates after they receive feedback from staff.

New Business

1. It was moved by Mr. Olsen and seconded by Ms. Morales to approve the revised Policy on Naming of Library Buildings and Spaces. Motion carried.
2. It was moved by Ms. Johnson and seconded by Mr. O'Connell to approve the contract with Michael Swendrowski, Specialty Vehicle Services LLC, in the amount of \$13,900, with the proviso that two on-site field visits are included. Motion carried.
3. It was moved by Ms. Riekoff and seconded by Ms. Johnson to approve the Offer to Purchase from Northterra Real Estate Group for \$1,200,000. Motion carried.
4. It was moved by Ms. Johnson and seconded by Ms. Morales to approve, conceptually, the Business Plan for the makerspace area. Motion carried.

5. It was moved by Ms. Johnson and seconded by Ms. Riekoff to approve the revised Letter of Intent to lease space at 500 Main Street for a makerspace area. Motion carried.
6. It was requested that board members submit recommendations for library board members to Ms. MacPhail, since there are now three vacancies to fill, including a City Council representative on the library board.

Consent Agenda

1. It was moved by Mr. Olsen and seconded by Ms. Riekoff that the following items be approved:
 - a. The minutes of the June 18, 2015 regular board meeting and June 9, 2015 special board meeting
 - b. Personnel Report
 - i. New hires, PT:
 1. Carrie Richmond
 2. Elena Bartzen
 - ii. Rehires, PT:
 1. Karen Perez-Castillo
 - iii. Retirement:
 1. Debbie Yale
 - c. The financial report for the past month
 - d. The vouchers and credit card purchases reports for the past month
 - e. Library Director's Report
 - f. Dashboard Report

Motion carried.

Old Business

Items for the Next Agenda

- a. Preliminary 2016 budget information
- b. Lease agreement
- c. State of the Library presentation to be scheduled

Next meeting date is August 20, 2015.

Having no further business to conduct, the meeting adjourned at 5:30 PM.

Respectfully submitted,

Jessica MacPhail
Recording Secretary