

RACINE PUBLIC LIBRARY  
BOARD OF TRUSTEES' MEETING  
MINUTES  
January 15, 2015

A regular monthly meeting of the Racine Public Library Board of Trustees was held on January 15, 2015, at 4:30 PM at the Racine Public Library in the Peg Martin Room.

Board members Jane Barbian, Melissa Kaprelian-Becker, Doug Miller, Luisa Morales, Dwayne Olsen, Sandra Riekoff, Chris Terry and Michele Woods were present. Board members Carole Johnson and Jerry Maller were excused. Business Manager Dan Schultz and Library Director Jessica MacPhail were also present.

President Sandra Riekoff called the meeting to order at 4:30 PM.

#### Committee Reports

1. The Ad-Hoc Building and Grounds Committee meeting set for January 8, 2015 was rescheduled for January 15, 2015 at 3:45 PM, just before the board meeting, and a verbal report was given; minutes will be provided at the February 19, 2015 meeting.

#### New Business

1. It was moved by Mr. Miller and seconded by Mr. Olsen that the draft Action Items from the Edge Benchmarks be approved. Motion carried.
2. It was moved by Mr. Miller and seconded by Ms. Barbian that the revised Gifts and Donor Recognition Policy be approved, and that a draft for Named Funds be referred to the Finance and Personnel Committee. Motion carried.
3. It was moved by Mr. Miller and seconded by Ms. Barbian to refer the process of evaluation the Library Director to the Finance and Personnel Committee. Motion carried.

#### Consent Agenda

1. It was moved by Mr. Olsen and seconded by Mr. Terry that the following items be approved:
  - a. The minutes of the December 18, 2014 regular board meeting
  - b. Personnel Report
    - i. Full-time Retirements: Anita Lieburn and Gail Coombs
  - c. The vouchers and credit card purchases of the past month
  - d. Financial reports for the past month
  - e. Library Director's Report
  - f. Dashboard Report

Motion carried.

Old Business

None

Items for the Next Agenda

- a. Report from Ad-Hoc Building and Grounds Committee
- b. Report from Finance and Personnel Committee
- c. Update on Action Items

Next meeting date is March 19, 2015.

Having no further business to conduct, the meeting adjourned at 5:15 PM.

Respectfully submitted,

Jessica MacPhail  
Recording Secretary