

RACINE PUBLIC LIBRARY
BOARD OF TRUSTEES' MEETING
MINUTES
February 18, 2016

A regular monthly meeting of the Racine Public Library Board of Trustees was held on February 18, 2016, at 4:30 PM at the Racine Public Library in the Emily Lee Room.

Board members Carole Johnson, Mollie Jones, Melissa Kaprelian-Becker, Brian O'Connell, James O'Hagan, Dwayne Olsen, Sandra Riekoff and Michele Woods were present. Board members Luisa Morales, Ahmad Qawi and Chris Terry were excused. Business Manager Dan Schultz and Library Director Jessica MacPhail were also present.

President Kaprelian-Becker called the meeting to order at 4:30 PM.

Committee Reports

1. It was moved by Mr. Qawi and seconded by Mr. Olsen to approve the minutes of the Finance and Personnel Committee meeting of January 28, 2016 and the oral report of the February 17, 2016 committee meeting. Ms. Johnson reported that 5 board members, 10 staff members and the director responded to the performance evaluation survey; sealed envelopes were to be mailed to all board members requesting that they participate. Due to low response rate, the board will not meet in closed session today, but will meet in closed session in March. Motion carried.
2. It was moved by Ms. Johnson and seconded by Mr. Olsen to approve the minutes of the Ad-Hoc Building and Grounds Committee meeting of February 5, 2016. Motion carried.

New Business

1. It was moved by Mr. O'Hagan and seconded by Ms. Johnson to approve an extension of the library land contract. Motion carried.
2. It was moved by Mr. Olson and seconded by Ms. Johnson to approve Resolution 2016-1, Resolution of Compliance. Motion carried.
3. It was moved by Mr. O'Connell and seconded by Mr. O'Hagan to approve Resolution 2016-2, Resolution of Representation. Motion carried.
4. It was moved by Mr. O'Connell and seconded by Ms. Johnson to defer the Road Map to the Future: RPL 2020 to the March meeting. Motion carried.
5. It was moved by Mr. O'Hagan and seconded by Mr. O'Connell to approve purchasing logo shirts for the staff from the Boernke Fund, at a cost not to exceed \$3,500. Motion carried.
6. It was moved by Mr. Olsen and seconded by Mr. O'Hagan to approve the 2016 Wage Scale. Motion carried.
7. It was moved by Mr. O'Connell and seconded by Mr. Olsen to approve the 2015 Annual Report as amended. Motion carried.

8. It was moved by Mr. O'Connell and seconded by Mr. O'Hagan to approve hiring Image Management to update the library website at a cost not to exceed \$9,000. Motion carried.

9. Information
 - a. Ms. Riekoff reported from the Library Foundation; they are willing to hire the architect and the funding consultant.
 - b. Ms. MacPhail reviewed the revised Internet Use Rules and Regulations.
 - c. Ms. MacPhail presented the Road Map to 2020 and requested input from board members.
 - d. Upcoming opportunities for trustees:
 - a. Wisconsin Library Association Library Legislative Day, February 9, 2016, Madison, WI
 - b. Wisconsin Library Association conference, November 3-6, 2015, Madison Marriott West, Middleton, WI
 - c. Public Library Association conference, April 5-9, 2016, Denver, CO (Mr. O'Connell will be attending)

Old Business

None

Consent Agenda

1. It was moved by Ms. Johnson and seconded by Mr. O'Hagan that the following items be approved:
 - a. The minutes of the January 21, 2016 regular board meeting
 - b. Personnel Report
 - i. Retired PT: Cheryl Hansen
 - ii. New Hire PT: Bridget Geibel
 - c. The check and credit card purchases report for the past month
 - d. Dashboard report
2. It was moved by Ms. Johnson and seconded by Mr. Olsen that the financial report for the past month be approved. Motion carried.
3. It was moved by Ms. Johnson and seconded by Mr. Olsen that the Library Director's report be accepted. Motion approved.

Motion carried.

Items for the Next Agenda

- a. Draft "Road Map to 2020"
- b. Review of policies last amended in 2005-2008 – Library Director
- c. Parking lot update
- d. Report from the Ad-Hoc Building and Grounds Committee

e. Report from the Personnel Committee

Next regularly scheduled board meeting date is March 17, 2016.

Having no further business to conduct, the meeting adjourned at 6:00 PM.

Respectfully submitted,

Jessica MacPhail
Recording Secretary