

RACINE PUBLIC LIBRARY
BOARD OF TRUSTEES' MEETING
MINUTES
February 19, 2015

A regular monthly meeting of the Racine Public Library Board of Trustees was held on February 19, 2015, at 4:30 PM at the Racine Public Library in the Emily Lee Room.

Board members Carole Johnson, Melissa Kaprelian-Becker, Jerry Maller, Dwayne Olsen, Sandra Riekoff, Chris Terry and Michele Woods were present. Board members Doug Miller and Luisa Morales were excused. Board member Jane Barbian was absent. Business Manager Dan Schultz and Library Director Jessica MacPhail were also present.

President Sandra Riekoff called the meeting to order at 4:30 PM.

Committee Reports

1. It was moved by Ms. Kaprelian-Becker and seconded by Mr. Terry that the minutes from the February 5, 2015 Finance and Personnel Committee be accepted. Motion carried. A meeting date was set for Wednesday, February 25, 2015 at 4:00 PM for the committee to meet again.
2. It was moved by Mr. Olsen and seconded by Mr. Terry that the minutes from the January 15, 2015 meeting of the Ad-Hoc Building and Grounds Committee be accepted. Motion carried. A verbal report was given of the February 19, 2015 meeting held just before the library board meeting; minutes will be provided at the February 19, 2015 meeting. It was moved by Mr. Olsen and seconded by Ms. Johnson to accept the recommendation of the Committee and retain John Crimmings as a broker to assess the value of the library land, with any fees to be referred to the Library Foundation. Motion carried.

New Business

1. It was moved by Mr. Olsen and seconded by Ms. Johnson that the draft Statement Concerning System Effectiveness and Annual Report be approved. Motion carried.
2. It was moved by Ms. Johnson and seconded by Mr. Olsen to establish the Karen Tancill Fund with BMO Harris as an unendowed fund. Motion carried.
3. It was moved by Mr. Terry and seconded by Mr. Olsen that the revised Rules and Regulations Governing Use of the Internet Workstations be approved as amended. Motion carried.
4. It was moved by Mr. Olsen and seconded by Ms. Johnson that the draft Online Classes Policy be approved. Motion carried.
5. It was moved by Ms. Johnson and seconded by Mr. Olsen that the draft Equipment Use Policy be accepted. Motion carried.

Consent Agenda

1. It was moved by Mr. Terry and seconded by Ms. Johnson that the following items be approved:
 - a. The minutes of the January 15, 2014 regular board meeting
 - b. Personnel Report
 - i. New hire PT: Rebecca Leannah
 - ii. Interim Promotion FT: Cheryl Hansen
 - c. The vouchers and credit card purchases and financial reports for the past month could not be presented, due to installation of new financial program at City Hall
 - d. Library Director's Report
 - e. Report on Mobile Library Circulation
 - f. Dashboard Report

Motion carried.

Old Business

None

Items for the Next Agenda

- a. Update on Harwood Institute Community Conversations
- b. Update on Edge Benchmarks Action Items
- c. Report from Ad-Hoc Building and Grounds Committee
- d. Report from Finance and Personnel Committee

Next meeting date is March 19, 2015.

Having no further business to conduct, the meeting adjourned at 5:15 PM.

Respectfully submitted,

Jessica MacPhail
Recording Secretary