

BOARD OF TRUSTEES MEETING

Thursday, November 19, 2015

4:30pm

Emily Lee Room

AGENDA

- I. Call to Order
- II. Public Comment
- III. New Business
 - a. Action
 - i. Annual staff holiday party request, \$500 from the Emily Lee Fund
 - ii. Set date for Ad-Hoc Building and Grounds Committee meeting
 - b. Information
 - i. Review process of conducting performance review of library director (enclosure one)
 - i. Report from attendees at conferences
 - ii. Mobile Library update – waiting for specs from Mike
 - iii. Land sale – no update
 - iv. Upcoming opportunities for trustees:
 - 1. Wisconsin Library Association Library Legislative Day, February 9, 2016, Madison, WI
 - 2. Public Library Association Conference, April 5-9, 2016, Denver, CO
 - 3. Wisconsin Association of Public Libraries, May 11-13, 2016, Best Western Premier Waterfront Hotel & Convention Center, Oshkosh
- IV. Consent Agenda
 - a. Approval of the minutes of the October 15, 2015 board meeting and Finance & Personnel Committee meeting (enclosure two)

- b. Personnel Report:
 - i. Terminations, PT: Nicole Schmiesing, Mariah Dieter
 - c. Report of vouchers and credit card purchases (enclosure three)
 - d. Financial report for the past month (to be presented at the meeting)
 - e. Library Director's report (enclosure four)
 - f. Dashboard Report for the past month (to be presented at the meeting)
- V. Old Business
- VI. Items for the Next Agenda
- a. Review of policies last amended in 2005-2008
 - b. 2016 Budget, wage scale – Business Manager
 - c. Library Director's performance review
 - d. Report from attendees at conferences
- VII. Next regular meeting date December 17, 2015
- VIII. Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please call the Racine Public Library's Business Office at (262) 636-9170 at least 72 hours prior to the meeting.