

BOARD OF TRUSTEES MEETING

Thursday, January 21, 2016

4:30pm

Emily Lee Room

AGENDA

- I. Call to Order
- II. Public Comment
- III. Committee Reports
 - a. Ad-Hoc Building and Grounds Committee meeting, December 17, 2015 (enclosure one)
- IV. New Business
 - a. Action
 - i. Consider recommendation of Business Manager on bequest to the library (enclosure two)
 - ii. Consider for approval revisions to existing policies
 - 1. Code of Ethics of the American Library Association (enclosure three)
 - 2. Circulation Rules and Regulations (enclosure four)
 - iii. Consider for approval revised dashboard report (to be presented at the meeting)
 - b. Information
 - i. Need to set date for Finance & Personnel Committee to review process of library director's performance evaluation; Jan 25, 26, 27, 28, 29; Feb 1, 5, 10, 11
 - ii. Need to set date for Ad-Hoc Building and Grounds Committee to meet with funding consultant and discuss space planning; see dates above

- iii. Public feedback, “Road Map to 2020” (to be presented at the meeting)
- iv. Upcoming opportunities for trustees:
 - 1. Wisconsin Library Association Library Legislative Day, February 9, 2016, Madison, WI
 - 2. Public Library Association Conference, April 5-9, 2016, Denver, CO
 - 3. Wisconsin Association of Public Libraries, May 11-13, 2016, Best Western Premier Waterfront Hotel & Convention Center, Oshkosh

V. Consent Agenda

- a. Approval of the minutes of the December 17, 2015 board meeting (enclosure five)
- b. Personnel Report:
 - i. Retired FT: Cheryl Hansen
 - ii. New Hire PT: Bridgit Geibel
- c. Report of vouchers and credit card purchases (enclosure six)
- d. Financial report for the past month (to be presented at the meeting)
- e. Library Director’s report (enclosure seven)
- f. Dashboard Report for the past month (enclosure eight)

VI. Old Business

VII. Items for the Next Agenda

- a. Draft “Road Map to 2020”
- b. Review of policies last amended in 2005-2008
- c. 2016 Budget, wage scale – Business Manager

VIII. Next regular meeting date February 18, 2016

IX. Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please call the Racine Public Library’s Business Office at (262) 636-9170 at least 72 hours prior to the meeting.