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RACINE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Thursday, April 21, 2016

4:30pm

Emily Lee Room

AGENDA

- I. Call to Order
- II. Public Comment
- III. Discussion of the Future of the Library
 - a. Reports from attendees at the Public Library Association Conference
 - b. Ideas and suggestions
- IV. Committee Reports
 - a. Finance and Personnel Committee meeting, April 13, 2016 (enclosure one)
- V. New Business
 - a. Action
 - i. Road Map to 2020 items:
 - 1. Consider for approval distribution from Library Materials Fund (enclosure two)
 - 2. Consider for approval concept of Radio Frequency ID system (enclosure three)
 - 3. Mobile Library repairs
 - 4. Referral to Finance and Personnel Committee request for reclassification of two employees
 - ii. Consider for approval payment of current and future attorneys' fees from the Boernke Fund (enclosure four)
 - iii. Consider for approval concept of parking lot spaces for library users (enclosure five)

VI. Information

- i. Road Map 2020 quarterly progress [formerly Library Director's Report] (enclosure six)
- ii. Road Map to 2020 items
 - a. Update from architectural firm Product Architecture + Design; contract sent to City Attorney
 - b. Update on Mobile Library replacement – bids due to Mr. Swendrowski by April 15, 2016
 - c. Report from Image Management website upgrade – no report; contract sent to City Attorney
 - d. Report from Library Strategies fundraising study – no report; contract sent to City Attorney
 - e. Project Outcome survey of Storytimes (enclosure seven)
- iii. Report from Library Foundation
- iv. Update on land sale – meeting with DOT on April 26, 2016 on access to land
- v. Report of Financial statement from previous month (enclosure eight)
- vi. Report of vouchers and credit card purchases from previous month (enclosure nine)
- vii. Upcoming continuing education opportunities for trustees:
 1. Free “Short Takes for Trustees” videos through December 31, 2016 (enclosure ten)
 2. Wisconsin Association of Public Libraries, May 11-13, 2016, Best Western Premier Waterfront Hotel & Convention Center, Oshkosh
 3. Wisconsin Public Library Association Conference, October 25-28, 2016, Potawatomi Casino & Hotel, Milwaukee
 4. Public Library Association Conference, Philadelphia, March 20-24, **2018**

VII. Consent Agenda

- a. Approval of the minutes of the Ad-Hoc Building and Grounds Committee, March 14, 2016 (enclosure eleven)
- b. Approval of the minutes of the Finance and Personnel Committee meeting, March 15, 2016 (enclosure twelve)
- c. Approval of the minutes of the March 17, 2016 board meeting (enclosure thirteen)
- d. Approval of the minutes of the Special Board meeting, March 30, 2016 (enclosure fourteen)

- e. Personnel Report:
 - i. Promotion to FT: Dawn Seeger
 - ii. Terminated: Jonathan Massie
- f. Dashboard Report for the past month (enclosure fifteen)

VIII. Old Business

IX. Items for the Next Agenda

- a. Road Map to 2020 items:
 - i. Safe Child Policy revision
 - ii. Mobile Library vendor selection; consider inviting Mr. Swendrowski to a special library board meeting to present his recommendation
 - iii. Finance and Personnel Committee report

X. Next regular meeting date May 19, 2016

XI. Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please call the Racine Public Library's Business Office at (262) 636-9170 at least 72 hours prior to the meeting.